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Freedom of Information Act ("FOIA") Request Form

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231 *et seq.*

Costs may only be charged if a copy of a public record is requested. No fee may be charged for an individual to simply review public records.

Date request submitted: _____

Method by which request was delivered:

E-Mail Postal Mail In-person Fax Other (Specify)

Requestor's Name _____

Firm/Organization Name _____

Address _____

City _____ State _____ Zip Code _____

Phone Number _____ E-Mail _____

Request for: Copy Records Inspection Subscription

Record(s) Requested (Please be as detailed as possible):

Requestor's Signature

Date